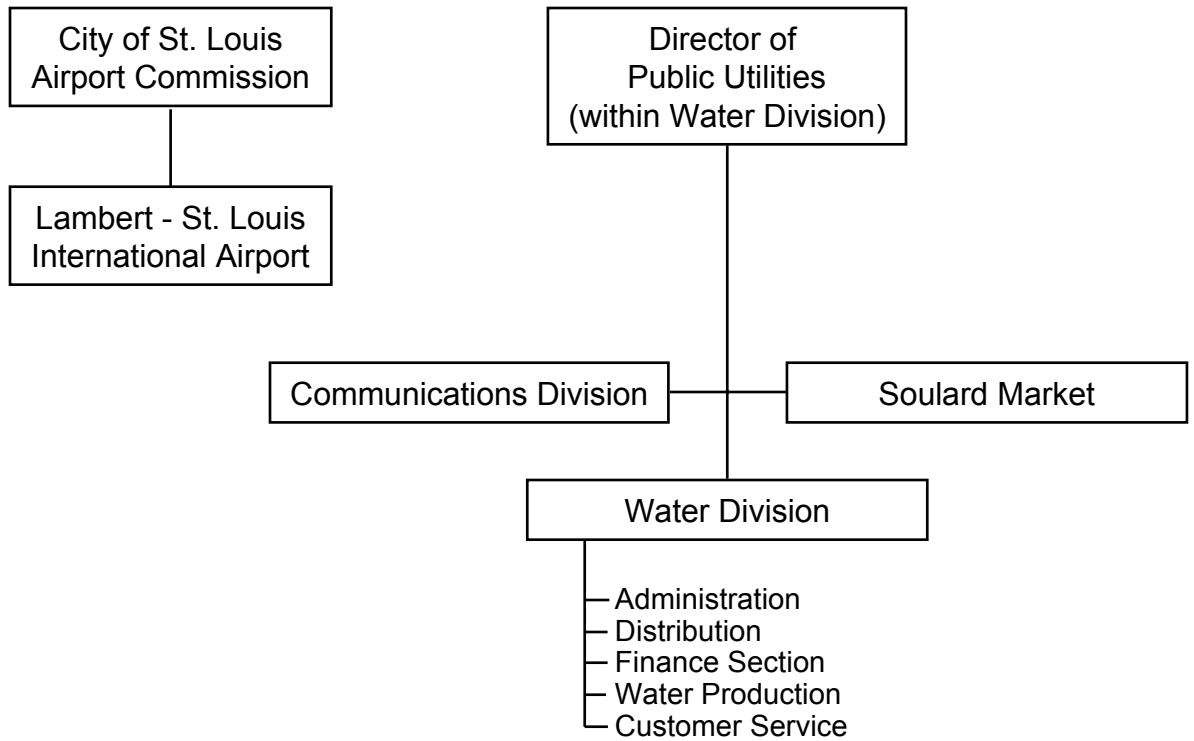


## **PUBLIC UTILITIES**

# DEPARTMENT OF PUBLIC UTILITIES



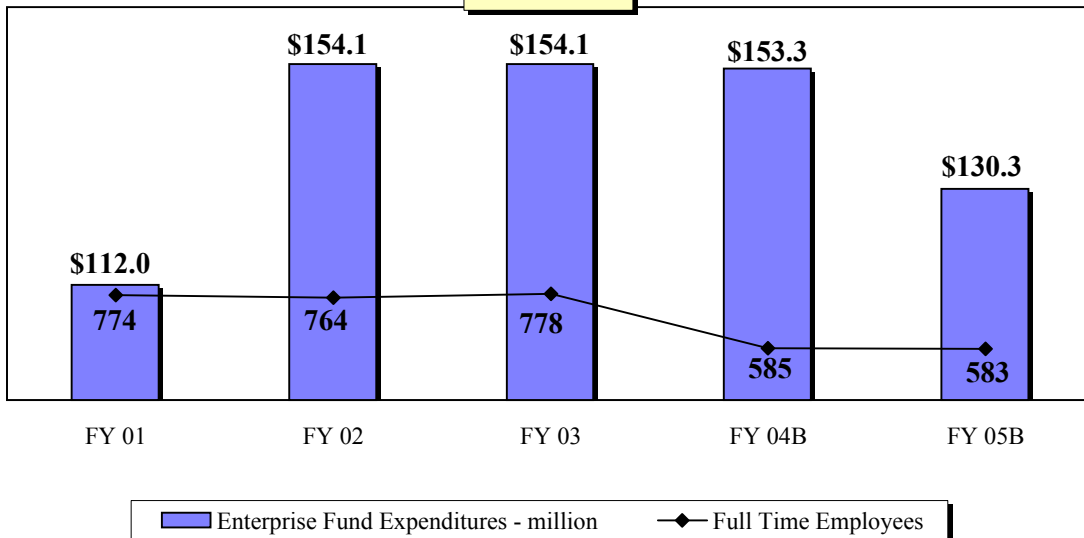
# PUBLIC UTILITIES

Budget By Division	Actual FY03	Budget FY04	Budget FY05
414 Souldard Market	241,008	252,362	241,030
<b>Total General Fund</b>	<b>\$241,008</b>	<b>\$252,362</b>	<b>\$241,030</b>
414 Souldard Market Grant Funds	\$0	\$0	\$0
401 Communications Division	\$1,806,107	\$1,419,890	\$1,250,894
415 Water Division	\$42,868,097	\$48,013,283	\$48,649,195
420 City of St. Louis Airport Commissi	\$192,778,779	\$153,291,296	\$130,254,276
<b>Total Department All Funds</b>	<b>\$237,693,991</b>	<b>\$202,976,831</b>	<b>\$180,395,395</b>

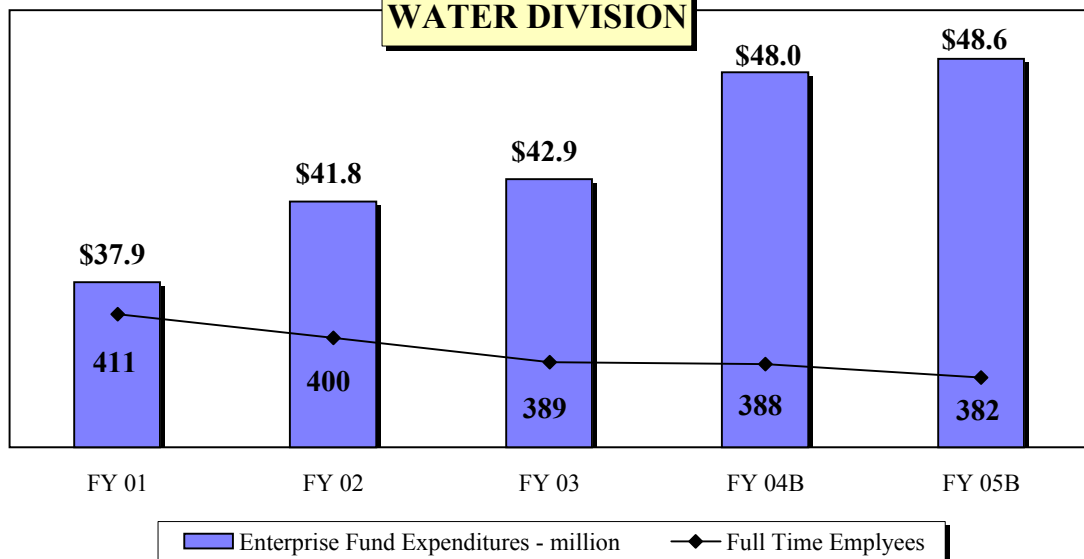
Personnel By Division	Actual FY03	Budget FY04	Budget FY05
414 Souldard Market	4.0	4.0	4.0
<b>Total General Fund</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
401 Communications Division	19.0	18.0	17.0
415 Water Division	389.0	388.0	382.0
420 City of St. Louis Airport Commissi	778.0	585.0	583.0
<b>Total Department All Funds</b>	<b>1,190.0</b>	<b>995.0</b>	<b>986.0</b>

# PUBLIC UTILITIES

## AIRPORT



## WATER DIVISION

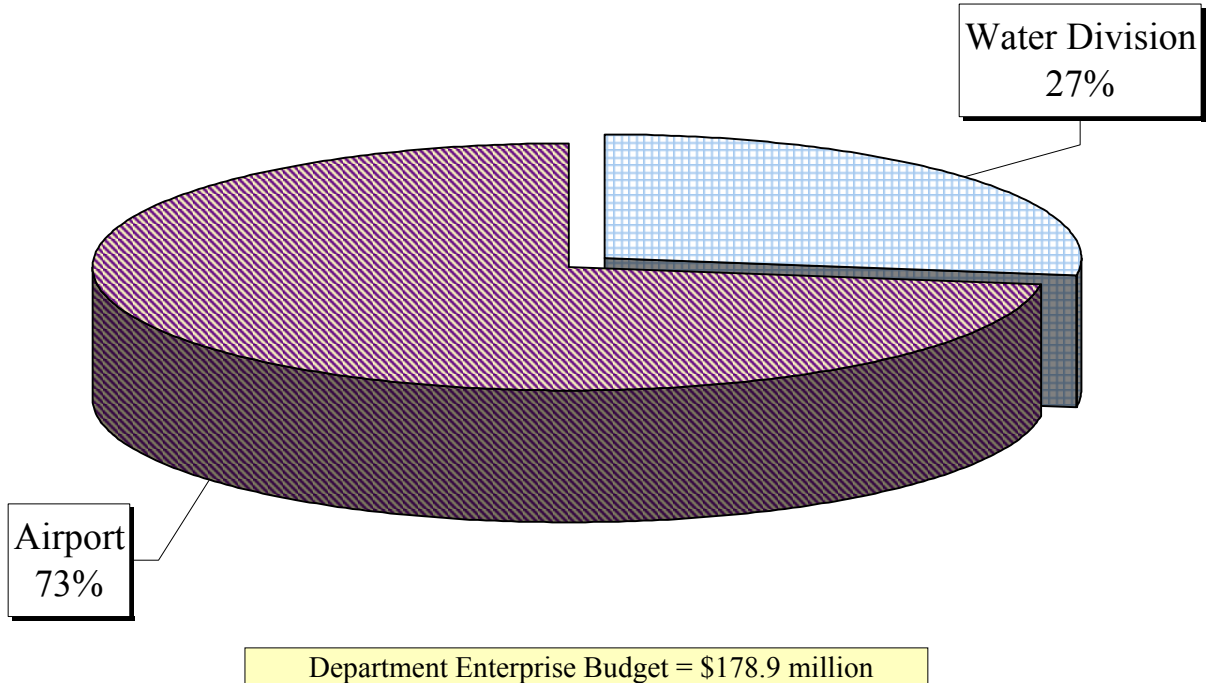


## Major Goals & Highlights

- o Realize \$23,000 in annual trash hauling savings through waste reduction efforts at Soulard Market
- o Conduct replacement of fire emergency vehicles at Lambert Intl. Airport
- o Service approximately 100,000 customer accounts at City Water Division

# PUBLIC UTILITIES

## ENTERPRISE FUNDS



## Major Goals & Highlights

- o Upgrade all electrical panels and grids of Water Division power and pumping section
- o Continue to improve voucher speed at Water Div. finance section
- o Expand and upgrade existing access control and Water Division facilities surveillance systems
- o Monitor telecommunications legislative developments on state and national level to protect City's prerogatives and right-of-way interests
- o Maintain and service approximately 15,000 fire hydrants and 1,400 miles of water mains
- o Continue efforts to add flights at Lambert International Airport
- o Maintain Water Div. lost call rate at less than 5%

<b>Department: Public Utilities</b>	<b>Division Budget</b>
<b>Division: 401 Communications Division</b>	

### **Mission & Services**

The Communications Division enforces the cable franchise ordinances, acting as agency for the Board of Aldermen. In this capacity, the Division monitors the performance of the cable franchise grantee and resolves complaints received from subscribers. Technical performance is monitored with regular inspections of cable installations and plant construction. In addition, the Division enforces Chapter 23.64 City Code, pertaining to telecommunications networks built in the City by private businesses and institutions. Such builders are licensed by the Division and their construction is inspected by Division staff.

### **FY05 Highlights**

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
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<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	1,288,755	1,155,838	1,090,657
Materials and Supplies	63,087	55,652	48,752
Equipment, Lease & Assets	177,775	21,300	20,985
Contractual and Other Services	276,490	187,100	90,500
Debt Service and Special Charges	0	0	0
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Cable Fund	\$1,806,107	\$1,419,890	\$1,250,894
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$1,806,107</b>	<b>\$1,419,890</b>	<b>\$1,250,894</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
General Fund	0.0	0.0	0.0
Other	19.0	18.0	17.0
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>19.0</b>	<b>18.0</b>	<b>17.0</b>

**Mission & Services**

Soulard Market's mission is to provide a safe, inviting, efficient and customer friendly market for the citizens of St. Louis who have come to expect quality produce and other merchandise from this historic landmark. Soulard Farmer's Market has been serving the St. Louis metropolitan area for over 200 years and has been owned and operated by the City of St. Louis since 1842. Revenues from the market are generated through leases to vendors and are used to support the market's operation. The market is still one of the rare community gathering places where up to 500,000 neighbors, families and friends come together each year for the simple purpose of buying the basics and supporting up to 500 people who make their living at the Market.

**FY05 Highlights**

In the past year Soulard Market has increased market revenues at over 5%, added 14 stands and has worked with vendors to reduce the amount of solid waste at the market thereby producing savings of \$23,000 per year in trash hauling costs. The FY05 budget reflects this reduced waste hauling cost.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Lease 11 store spaces - occupancy	100%	100%	100%
o Lease 136 market stds - occupancy	92%	92%	95%
o Market Revenue	\$212,625	\$220,000	\$220,000
<b>General Fund</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
<b>Budget By Expenditure Category</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
Personal Services	144,483	155,050	160,960
Materials and Supplies	4,713	4,800	4,800
Equipment, Lease & Assets	0	0	0
Contractual and Other Services	91,812	92,512	75,270
	0	0	0
<b>Total General Fund</b>	<b>\$241,008</b>	<b>\$252,362</b>	<b>\$241,030</b>
Grant and Other Funds	\$0	\$0	\$0
<b>Total Budget All Funds</b>	<b>\$241,008</b>	<b>\$252,362</b>	<b>\$241,030</b>
<b>Number of Full Time Positions</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
General Fund	4.0	4.0	4.0
Other	0.0	0.0	0.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

<b>Department: Public Utilities</b>	<b>Division Budget</b>
<b>Division: 415 Water Division</b>	

### **Mission & Services**

The Water Division's mission is to efficiently provide a plentiful supply of the highest quality drinking water and outstanding service to its valued customers. The Water Division provides over 50 billion gallons of water annually to City residents, businesses and other customers. The Water Division operates as an enterprise fund; that is, the cost of providing services is financed through user charges and revenues generated through its own operations rather than through the general funds of the City.,

### **FY05 Highlights**

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
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<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	20,218,708	19,951,643	20,038,545
Materials and Supplies	7,831,424	7,906,200	8,153,300
Equipment, Lease & Assets	1,339,836	1,323,750	1,281,900
Contractual and Other Services	9,444,329	14,766,690	15,090,450
Debt Service and Special Charges	4,033,800	4,065,000	4,085,000

<b>Total</b>	<b>\$42,868,097</b>	<b>\$48,013,283</b>	<b>\$48,649,195</b>
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<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	389.0	387.0	382.0



<b>Department: Public Utilities</b>	<b>Program Budget</b>
<b>Division: 415 Water Division</b>	
<b>Program: 01 Administration</b>	

### **Mission & Services**

The Administration Program provides overall direction and human resources support to the various operational sections of the Water Division. This program is responsible for promoting safety, health awareness, job training, motivational training, and maintenance of employee records. The Administrative section of the Water Division also is responsible for the Kingshighway facility, division-wide telephone systems and office management functions for offices of both the Water Commissioner and Director of Public Utilities.

### **FY05 Highlights**

In FY05, the Administrative group will continue to expand and upgrade the existing access control and facilities surveillance systems as well as the computer network system on which it is based. The training program will continue to expand toward a goal of 40 hours per employee in 2008. Efforts will be maintained to keep workers compensation frequency and severity rates below industry standards.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Respond to network trouble < 30 min.	98%	100%	100%
o Respond to PC trouble < 2 hrs.	90%	100%	100%
o Days to configure new pc's	21	45	14
o Unscheduled downtime - network hrs.	12	4	2
o % of Employees issued badges	N/A	100%	100%
o % of Employee badges replaced<1day	N/A	99%	100%

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	1,939,755	1,912,205	1,758,158
Materials and Supplies	49,485	63,700	67,700
Equipment, Lease & Assets	19,394	109,200	34,500
Contractual and Other Services	797,238	965,500	950,500
Debt Service and Special Charges	0	0	0
<b>Total</b>	<b>\$2,805,872</b>	<b>\$3,050,605</b>	<b>\$2,810,858</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	15.0	16.0	14.0

<b>Department: Public Utilities</b>	<b>Program Budget</b>
<b>Division: 415 Water Division</b>	
<b>Program: 02 Distribution</b>	

### **Mission & Services**

The Distribution program's mission is to efficiently provide a plentiful supply of the highest quality drinking water while providing outstanding service to its valued customers. Through the Distribution System, the City maintains and services approximately 22,000 valves, over 15,000 fire hydrants, and approximately 1,400 miles of water mains. The Distribution section includes the meter and tap program, engineering services and leak inspection services. This section is also a lead agency on the continuing development of the City's G.I.S. and base map, helping to support and administer the program.

### **FY05 Highlights**

In FY05, Distribution will complete construction of a new storeroom and work to complete the conversion to radio-read meters that is currently 50% complete. This section will also continue its work in adjusting manhole covers following street paving projects and replacing water mains as necessary.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Maintain water line -- miles	1,400	1,400	1,400
o Maintain water meters	16,000	16,000	16,000
o Water line inspections (accts)	106,000	104,000	104,000

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	6,746,715	6,644,829	6,773,947
Materials and Supplies	1,755,041	1,974,000	2,731,000
Equipment, Lease & Assets	804,294	733,000	743,900
Contractual and Other Services	763,993	1,327,500	892,000
Debt Service and Special Charges	0	0	0
<b>Total</b>	<b>\$10,070,043</b>	<b>\$10,679,329</b>	<b>\$11,140,847</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	149.0	149.0	149.0

<b>Department: Public Utilities</b>	<b>Program Budget</b>
<b>Division: 415 Water Division</b>	
<b>Program: 03 Finance Section</b>	

### **Mission & Services**

The Finance Section mission is to provide financial coordination and review to the various other Water Division programs. The Finance Section is responsible for all accounting and budgeting functions of the Division. This work includes maintaining both cash and accrual accounting records as an enterprise fund of the City. All invoices are paid through the Finance Section and all billing other than water consumption is invoiced through this section. This Section will have billed and collected over \$3M in miscellaneous charges in FY04 and processed over 8,800 invoices in a timely and accurate manner.

### **FY05 Highlights**

In FY05, Finance will be working with the Comptroller's Office to speed the processing of vouchers, especially utility payments in order to minimize any potential penalties for late payment. Finance will also continue its efforts to procure federal funding for various capital improvement projects.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Prepare vouchers <3 days of invoice	95%	98%	98%
o Prepare/mail statements by the 7th	100%	100%	100%

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	579,161	586,468	588,679
Materials and Supplies	267,659	255,300	80,300
Equipment, Lease & Assets	10,390	23,500	21,500
Contractual and Other Services	4,015,369	6,259,200	6,518,250
Debt Service and Special Charges	4,033,800	4,065,000	4,085,000
<b>Total</b>	<b>\$8,906,379</b>	<b>\$11,189,468</b>	<b>\$11,293,729</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	11.0	11.0	11.0

<b>Department: Public Utilities</b>	<b>Program Budget</b>
<b>Division: 415 Water Division</b>	
<b>Program: 04 Water Production</b>	

### **Mission & Services**

The mission of Water Production is to provide the highest quality purified water to all customers in adequate volume and pressure. The City operates two water treatment plans, Chain of Rocks and Howard Bend. At these two plants, 14 large pumps are used to deliver approximately 54 billion gallons of river water into the basin for treatment; then, 15 pumps send 50 billion gallons per year of the treated water into the distribution system. All these functions must be accomplished while maintaining full compliance with all Federal, State and local regulations governing drinking water quality, environmental impacts, and public health.

### **FY05 Highlights**

Efforts will continue, in FY05, to upgrade plant security, complete the rebuilding of specified filters at the Chain of Rocks plant, to upgrade electrical panels and grids at all locations and to evaluate ways to enable raw water to enter the intake structure at Howard Bend plant for processing.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Process requisitions/documents	196	250	225
o Make pick-up and deliveries < 24 hrs	95%	95%	100%
o Finished water turbidity< 0.1 NTU 95%/t	100%	100%	100%
o Finished water @ 2.5ppm disinfect	100%	100%	100%

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	9,760,703	9,617,475	9,727,366
Materials and Supplies	5,667,188	5,525,400	5,237,300
Equipment, Lease & Assets	458,426	457,050	460,000
Contractual and Other Services	3,349,492	5,403,190	5,918,400
Debt Service and Special Charges	0	0	0
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<b>Total</b>	<b>\$19,235,809</b>	<b>\$21,003,115</b>	<b>\$21,343,066</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	183.0	182.0	179.0

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<b>Department: Public Utilities</b>	<b>Program Budget</b>
<b>Division: 415 Water Division</b>	
<b>Program: 05 Customer Service</b>	

### **Mission & Services**

Customer Service's mission is to provide its customers with professional and friendly service while meeting the policies and both fiscal and legal requirements of the Water Division. This program is responsible for billing and collecting payment for water service from approximately 86,000 flat rate and 14,000 metered customers. This includes meter reading, the keeping of accurate customer records, the leaving of delinquent notices and the actual collection of payments from delinquent customers. This office also handles the investigation of all claims for damages against the Water Division, including main breaks and vehicle and injury claims.

### **FY05 Highlights**

In FY05, Customer Service will work to keep the number of lost calls at below 5%. This section will also be working with the Meter and Tap group to successfully complete the implementation of radio read devices.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Conduct quarterly customer billing	106,000	104,000	100,000
o Restore water service - same day	N/A	99%	100%
o Read meters according to schedule	N/A	95%	100%
o Minimize number of lost calls (%)	6.0%	5.7%	5.0%

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	1,192,374	1,190,666	1,190,395
Materials and Supplies	92,051	87,800	37,000
Equipment, Lease & Assets	47,332	1,000	22,000
Contractual and Other Services	518,237	811,300	811,300
Debt Service and Special Charges	0	0	0
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<b>Total</b>	<b>\$1,849,994</b>	<b>\$2,090,766</b>	<b>\$2,060,695</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	31.0	30.0	29.0

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<b>Department: Airport Commission</b>	<b>Division Budget</b>
<b>Division: 420 City of St. Louis Airport Commission</b>	

### **Mission & Services**

The City of St. Louis Airport Authority operates Lambert - St. Louis International Airport, which in the last fiscal year had total emplanements of over 11.8 million passengers. The Airport provides airline facilities and support services for 9 major national airlines, 12 regional airlines and 9 cargo airlines.

### **FY05 Highlights**

During FY04, American Airlines, the dominant hub carrier, implemented service reductions in daily departures of approximately 214 flights per day or a 51% reduction in AA's operations. The Airport responded with an approximate \$5M downward revision from the original \$153M budget. The proposed budget for FY05 reflects a reduction of approximately \$18M from the revised FY04 total due mainly the to maturing of existing bond payments. Excluding debt service, the operating budget for the Airport is actually \$2.6M higher than the previous year mostly for the replacement of fire emergency vehicles and increases in various contractual services.

<b>Performance Measurement</b>	<b>FY03</b>	<b>FY04</b>	<b>FY05</b>
o Airport operating revenues ( in mil.)	\$141.5	\$145.1	\$134.4
o Airport total revenues ( in mil.)	\$172.3	\$163.9	\$153.2

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Personal Services	40,636,482	38,409,896	35,385,288
Materials and Supplies	5,953,971	5,061,242	4,692,209
Equipment, Lease & Assets	1,988,779	1,512,837	2,764,392
Contractual and Other Services	36,012,499	40,720,879	39,968,691
Debt Service and Special Charges	108,187,048	67,586,442	47,443,696
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<b>Total</b>	<b>\$192,778,779</b>	<b>\$153,291,296</b>	<b>\$130,254,276</b>

<b>Number of Full Time Positions</b>	<b>Actual FY03</b>	<b>Budget FY04</b>	<b>Budget FY05</b>
Total	778.0	585.0	583.0

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